

Children's Enrichment Center Inc.

Enrollment Application

DATE OF APPLICATION _____

REVISED 8/21//05

CHILD'S FAMILY INFORMATION		
Child's Name _____	M or F _____	Nickname _____
Date of Birth or Expected Date of Birth _____		
Child's Address _____		
Father/Guardian Name _____	Mother/Guardian Name _____	
Home Address _____	Home Address _____	
Employer _____	Employer _____	
Address _____	Address _____	
Business Phone _____	Business Phone _____	
Cell Phone _____	Cell Phone _____	
Home Phone _____	Home Phone _____	

Requested Attendance
Full Time _____
M/W/F _____
T/TH _____
Requested Classroom

Drop-off time: _____
Pick-up time: _____

Social Record
Names/Ages of Brothers and Sisters
1) _____ 2) _____
3) _____ 4) _____
5) _____ 6) _____
Parents: Divorced/Separated Please circle
Relevant Step-family Information:

*Please note any special considerations in your child's pickup schedule (ex. Monthly late meeting):

Language other than English spoken in home: _____

Please describe your child's previous childcare or preschool experience.

Please detail any changes or experiences in your home that may be affecting your child (ex. arrival of new sibling, loss of grandparent, separation, divorce):

Please detail your expectations of the caregivers/director/staff of this agency. Please be open and honest this allows us to continue to develop the best possible educational and care environment for your child.

YOUR CHILD'S DEVELOPMENT

In what ways would you like to see your child develop during this school year?

In regard to discipline, do you consider your child easily managed, fairly easy to manage, or difficult to manage? Please explain.

What concerns do you presently have about your child?

How are these concerns dealt with in the home?

EATING HABITS

FOOD ALLERGIES: _____

What is your child's general attitude towards eating? _____

What foods does your child especially like? _____

For which meal is your child the most hungry? _____

Does your child feed himself entirely? _____

Does your child dislike any food in particular? _____

Is your child on a special diet? Explain. _____

Does your child eat or chew on things that are not food? Explain: _____

Do you have any concerns about your child's eating habits? _____

Is there any food your child should not eat for medical, religious, or personal reasons?

SUNSCREEN/TOOTHPASTE PERMISSION

According to the Department of Public Welfare, parental permission must be given for staff to apply or permit the use of certain items. *Parents must supply all supply items and label each item with the child's name.* Please read, sign and initial beside the items listed below to give consent.

I give the CEC Inc. permission to

- _____ apply sunscreen
- _____ approve tooth brushing
- _____ apply diaper rash cream
- _____ apply teething gel
- _____ apply skin lotion
- _____ apply Vaseline/Aquafor

Parent/Guardian Signature: _____ Date: _____

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Drop-Off and Pick-Up Safety Policy

All drivers shall enter and exit the parking lot by following the signs indicated for ENTER and EXIT. All drivers should enter and exit slowly and watch for anyone walking to or from the building.

All drivers should adhere to the following policies:

1. Drivers may “stack vehicles” in order to expedite drop-off and pick-up.
 - a. Drives choosing to “stack vehicles” should refer to the diagram provided.
 - b. Drives choosing to “stack vehicles” must turn off car and remove keys from the ignition.
 - c. Drives choosing to “stack vehicles” must never leave a child unattended in a vehicle.
 - d. “Stacking” is implied as a means for expediting the drop-off and pick-up time, however, care and caution should be practiced when doing so.
 - e. Drives choosing to “stack vehicles” should not delay the departure of other parents by engaging in lengthy conversations or goodbyes inside of the building.
 - f. This method of drop-off is only recommended for parents with children who do not cry, cling, or delay the departure of their parents.
2. Drivers who wish to spend additional time at the beginning/end of the day in their child’s classroom must park their vehicle outside of the stacking lane.
3. Drivers should use care in parking their vehicles. Lines do not exist to distinguish parking spots at this time, good judgment must be exercised.

Parent/Legal Guardian Signature

D3DATA ON-LINE WEB ACCESS

ACKNOWLEDGMENT

I acknowledge and agree that by signing this form I understand the my child's image will be viewed by SUBSCRIBING parents/legal guardians of other children enrolled at the Children's Enrichment Center.

Parent/Legal Guardian Signature

Date

ACKNOWLEDGMENT

Press Release

The Children's Enrichment Center Inc. has permission to use my child's name, picture, likeness, voice, or related form of identification for publicity about it's programs, services, and/or special events.

(Write YES or NO on the lines below)

_____ For any **INTERNAL** Agency use (This may include, but not be limited to, any of the following: preschool slide show, mementos for families, bulletin boards, videotaping of daily activities, special activities, videotaping for parent presentations, etc.)

_____ For any **EXTERNAL** Publicity (This may include, but not be limited to, any of the following: the CEC website, program brochures, publications, newsletters, etc.)

Parent/Legal Guardian Signature

Date

